

APPLICATION PROCESS GUIDE for APS Adult-Sponsor of Sponsored-Youth-Member

Review the benefits of sponsored-youth membership, responsibilities of adult-sponsor, membership application, and APS Release with a sponsored-youth and his/her parent. All documents are located at the APS "Join APS" tab at the APS website.

Sponsored-youth completes application and parent uses payment menu to pay annual dues. Application is located at "Join APS" tab, then follow link to Sponsored-Youth Membership.

Parent and sponsored-youth sign Release, scan, and email to his/her adult-sponsor

Adult-sponsor signs Release, scans, and emails to the APS Board President

APS Board President signs Release, scans, and emails to the APS membership chair

Membership chair:

1. Sends a "Welcome New Member" letter to sponsored-youth and attaches the signed Release.
2. Emails a scanned copy of welcome letter and signed Release to adult-sponsor.
3. Membership chair files documents in the file, APS Sponsored-Youth-Member